



Bar Hill Parish Council
Minutes of the Annual Meeting of the Parish Council
at Parish Council Meeting Rooms, Hanover Close, Bar Hill, CB23 8EH
at 7.00 pm on Thursday 16 May 2024

Present:

- B Waters Chairman (BW)
- S Jenkins Vice Chairman (SJ)
- B Howard Councillor (BH)
- G Tamulonis Councillor (GT)
- J Hall Councillor (JH)
- L Bladen Councillor (LB)
- W Hamlett-Evans Councillor (WHE)
- G Ellingham Councillor (GE)
- K Zargar Councillor (KZ)
- S Williams Councillor (SW)
- G Hinchliffe Councillor (GH)
- A Mitchell (Councillor) (AM)

In attendance:

- Carla Walker (Clerk)
- M Cox (RFO)
- 4 members of the public

Open Forum

Resident 1: reminded Councillors about his letter requesting to run a sweet shop

Meeting opened at 7.03pm

BW stood down as Chairman and in the absence of the Vice Chairman, SJ was nominated to preside over the meeting until a Chairman was elected

FC080.24 To nominate Chairman for the forthcoming year
LB nominated BW who accepted the nomination. There were no other nominations
Resolved to elect BW as Chairman for the forthcoming year
Proposed LB Seconded GE and approved

FC081.24 To receive Chairman's Declaration of Acceptance of Office and Code of Conduct
The Chairman read the Declaration of Acceptance and signed it in the presence of the Clerk.

FC082.24 To receive and accept apologies for absence

FC083.24 To receive any declarations of interest – none

FC084.24 To note any new dispensations granted – none

FC085.24 To nominate Vice-Chairman for the forthcoming year
BW nominated SJ, seconded by WHE. SJ accepted the nomination
GT nominated AM, seconded by GH. AM asked if each candidate could speak before voting took place.
SJ – 9 votes for
AM – 3 votes for
Resolved to elect SJ as Vice-Chairman for the forthcoming year
Proposed BW Seconded LB and approved



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FC086.24 To receive Vice-Chairman's Declaration of Acceptance of Office and Code of Conduct
The Vice-Chairman read the Declaration of Acceptance and signed it in the presence of the Clerk.

FC087.24 To consider restructuring of Committees.
Resolved to change the Finance and Policy Committee to Finance, Policy and Governance Committee and to meet quarterly.
Proposed BW Seconded SJ and approved

FC088.24 To appoint representatives to Committees /Lead Councillors
Environment and Amenities Committee – AM GE SJ WHE KZ BW BH JH
Staffing Committee – BH SJ BW KZ JH LB
Finance & Governance Committee – AM GT BH BW
Lead Councillor for Planning – GT
Lead Councillor for Play Equipment – GE
Lead Councillor for Trees – WHE
Lead Councillor for Sports & Leisure – SW

FC089.24 To receive reports from County and District Councillors (For Information Only)
Cllr Waters District Council report was circulated and received by Councillors. No report was submitted by EM County Cllr

2 members of the public left the meeting 7.30pm

FC090.23 Minutes of Monthly Council Meeting
Resolved that the minutes of the meeting held on 18 April 2024 be approved and signed as a true record and to confirm the agenda of the same date.
Proposed SW Seconded SJ and approved.

FC091.24 Minutes of Environment and Amenities Committee
The draft minutes of the committee meeting held on 1 May 2024 were noted by members

FC092.24 Minutes of Finance and Policy Committee
The draft minutes of the committee meeting held on 30 April 2024 were noted by members

FC091.24 Clerk's Report (For Information Only)

FC092.24 Finance

FC092.24.1 **Resolved** to approve Receipts and Payments, and reconciliations to 18 April 2024

Proposed BW Seconded SJ and approved

FC092.24.2 **Resolved** to approve accounts (balance analysis etc) to 18 April 2024

Proposed BW Seconded SJ and approved

FC092.24.3 **Resolved** to approve payments to 16 May 2024

Proposed BW Seconded SJ and approved

FC092.24.4 **Resolved** to approve and sign off 2023/2024 Accounts.

Proposed BW Seconded SJ and approved



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FC092.24.5 **Resolved** to approve the RFO's overtime hours (19 hours including 5.75 hrs holiday pay)

Proposed BW Seconded SJ and approved

FC092.24.6 To consider paying for a Food Truck advert in the Bar Hill News
Resolved for the amount to be taken out of donations all agreed
Proposed BW Seconded SJ and approved

RFO left the meeting 8.12pm

FC093.24 Dam Brook

An update was given to Cllrs and it was explained that we were just awaiting a start date from Fen Group about when the work would commence

FC094.24 Food Trucks

Resolved to continue with the current policy and dates and times of operation.

Resolved to not install power supply for the Food Trucks.

Agreed to review policy and fees in a years' time.

Proposed AM Seconded BH and approved

FC095.24 Bollards for Viking Way Food Truck parking space

Resolved for bollards not to be put in for the Food Trucks due to the implications of who would be responsible and how it would work with vendors

Proposed GE Seconded WHE and approved

FC096.24 Councillor Training

Resolved for the Assistant Clerk to look at getting sessions booked in on a Saturday for Cllrs to attend.

Proposed BW Seconded SJ and approved

FC097.24 Request to run an after school sweet shop.

Resolved to decline request due to insurance reasons Clerk to write response and suggest approaching the Saturday Market to run a stall and to request to have a stall at the Village Fete.

Proposed SJ Seconded LB and approved

FC098.24 Exclusion of Press and Public

To consider whether under section 1(2) of the Public Bodies (admission to meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Item FC099.24 it is advisable that the press and public be temporarily excluded from this meeting and they are herewith instructed to withdraw.

Proposed SJ Seconded WHE and **Resolved** to close the meeting at 8.58pm

2 members of public left the meeting 8.58pm

FC099.24 Legal Matters

Updates on Legal matters was given and a discussion about the contact with the Solicitors was had, namely how this has improved.



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Meeting re-opened at 9:04pm

FC100.24 Agenda items for next meeting
Future of the Astro Turf
Identify pots of money from the Food Trucks

FC101.24 Date of next meeting: 20 June 2024

Meeting closed at 9:08pm

Signed:

Chair of the Parish Council

Dated