

**RECEIPTS & PAYMENTS /BANK RECONCILIATION 2023/2024**

15.12.2023

| <u>Cheque No</u> | <u>Name</u>            | <u>Nett</u> | <u>VAT</u> | <u>Total</u> | <u>Description</u>         | <u>Budget Allocation</u> |   |
|------------------|------------------------|-------------|------------|--------------|----------------------------|--------------------------|---|
| On-line pay      | Wellers Law            | 506.00      | 101.20     | 607.20       | 67 Pheasant Rise           | Legal Costs              | x |
| On-line pay      | Briar Security         | 89.50       | 17.90      | 107.40       | Reset Fire Alarm PC Office | Maint PC Office (Res)    |   |
| On-line pay      | K & M Lighting         | 6.30        | 1.36       | 7.56         | Street Light Maintenance   | Lighting/Street Furn     |   |
| On-line pay      | Metro Rod              | 1800.00     | 360.00     | 2160.00      | Gulley Cleaning            | Viking Way               |   |
| On-line pay      | R.H Landscapes         | 1187.50     | 237.50     | 1425.00      | Grass Cutting              | Grass Cutting            |   |
| On-line pay      | Source for Business    | 44.78       |            | 44.78        | Water - Spinney            | Utilities & Amenities    | x |
| On-line pay      | Source for Business    | 62.81       |            | 62.81        | Water - PC Office          | Utilities & Amenities    | x |
| On-line pay      | Tracey Swanson         | 45.00       |            | 45.00        | Cleaner - PC Office        | Admin Exp                |   |
| On-line pay      | Admin Salaries/Pension | 4630.09     |            | 4630.09      | Salaries/Pension           | Admin Salaries           |   |
| On-line pay      | HMR&C                  | 1095.03     |            | 1095.03      | PAYE/NI                    | Admin Salaries           |   |
| DDR              | Virgin Money           | 16.70       |            | 16.70        | Bank Charges               | Bank Charges             | x |
| DDR              | EDF                    | 55.00       |            | 55.00        | Gas Supply                 | Utilities & Amenities    | x |
| DDR              | One Com                | 46.00       | 9.20       | 55.20        | Telephone/Broadband        | Utilities & Amenities    | x |
| D/Card           | Microsoft              | 42.90       | 8.58       | 51.48        | On Line Services           | IT & Web Site Reserve    | x |
| D/Card           | Microsoft              | 20.60       | 4.12       | 24.72        | On Line Services           | IT & Web Site Reserve    | x |
| D/Card           | Digdat                 | 27.00       | 5.40       | 32.40        | A4 Plan Anglian Water      | Print & Stat             | x |
| D/Card           | Giffgaff               | 8.33        | 1.67       | 10.00        | Telephone                  | Utilities/Amenities      | x |
|                  | TOTAL                  | 9683.54     | 746.93     | 10430.37     |                            |                          |   |

**RECEIPTS**

|          |             |         |      |         |                  |              |  |
|----------|-------------|---------|------|---------|------------------|--------------|--|
| 21.11.23 | Manna Seoul | 20.00   |      | 20.00   | Foodtruck Income |              |  |
| 29.11.23 | Buttercups  | 495.00  |      | 495.00  | Ground Rent      | Other Income |  |
| 1.12.23  | BHVHMC      | 543.60  |      | 543.60  | Loan Repayment   |              |  |
| 4.12.23  | Virgin Bank | 0.42    |      | 0.42    | Interest         |              |  |
| 4.12.23  | Payee       | 15.00   |      | 15.00   | Garage Rent      |              |  |
| 5.12.23  | Buttercups  | 165.00  |      | 165.00  | Ground Rent      | Other Income |  |
| 15.12.23 | Virgin Bank | 377.87  |      | 377.87  | Interest Deposit |              |  |
|          | TOTAL       | 1616.89 | 0.00 | 1616.89 |                  |              |  |

**Bank Reconciliation as at 15th December 2023**

|                               |                        |           |
|-------------------------------|------------------------|-----------|
| Balance as per Bank Statement |                        | 128664.62 |
| Unpresented Cheques           |                        |           |
| October                       | Cambridge Signs        | 827.57    |
|                               | HMR&C                  | 41.18     |
| November                      |                        |           |
| On-line pay                   | Briar Security         | 107.40    |
| On-line pay                   | K & M Lighting         | 7.56      |
| On-line pay                   | Metro Rod              | 2160.00   |
| On-line pay                   | R.H Landscapes         | 1425.00   |
| On-line pay                   | Tracey Swanson         | 45.00     |
| On-line pay                   | Admin Salaries/Pension | 4630.09   |
| On-line pay                   | HMR&C                  | 1095.03   |
|                               |                        | 10338.83  |
| Balance per Accounts          |                        | 118325.79 |