

**RECEIPTS & PAYMENTS /BANK RECONCILIATION 2023/2024**

21.9.2023

<u>Cheque No</u>	<u>Name</u>	<u>Nett</u>	<u>VAT</u>	<u>Total</u>	<u>Description</u>	<u>Budget Allocation</u>
chq 6216	HMR&C	103.80		103.80	PAYE short paid	Admin Salaries x
Chq 6219	Balfour Beatty	299.98	60.00	359.98	Remove Lampost	Village Maintenance
Chq 6220	G. H. Bullard & Assoc	3650.40	730.08	4380.48	Highway Consultancy	Professional Fees
on-line pay	Canalbs	71.25		71.25	Internal Audit	Audit & Accounts
on-line pay	Chubb Fire & Security	59.10	11.82	70.92	Fire Extinguisher Maint	Office Maintenance
on-line pay	Cottenham Computers	115.95	23.19	139.14	Hard Drive RFO Laptop	IT
on-line pay	K & M Lighting	6.30	1.26	7.56	Street Light Maintenance	Street Lights
chq 6221	PKF Littlejohn	630.00	126.00	756.00	External Y/E Audit	Audit & Accounts
on-line pay	MW Property Services	1010.76		1010.76	Ranger Work	Ranger Services
on-line pay	Redshoes Accounting	78.75	15.75	94.50	Payroll Bureau	Audit & Accounts
Debit Card	S.C.D.C	45.00		45.00	Green Bin Permit	Office Maintenance
on-line pay	Sharprint	58.88	11.78	70.66	Photocopying	Printing/Stat
on-line pay	Tracey Swanson	30.00		30.00	Office Cleaning	Admin Costs
on-line pay	Vision ICT	250.00	50.00	300.00	Wedsite hosting 2023/24	IT/Website
on-line pay	Admin Salaries/Pension	2902.36		2902.36	Salaries & Pension	Admin Salaries
on-line pay	HMR&C	524.13		524.13	PAYE/NI	Admin Salaries
DDR	PWLB	3261.57		3261.57	1/2 year Loan	PWLB Loan x
DDR	Virgin Money	18.40		18.40	Bank Charges - July	Bank Charges x
DDR	OneCom	15.92	3.18	19.10	Telephone/Broadband	Utilities/Amenities x
DDR	EDF	55.00		55.00	Gas Supply	Utilities/Amenities x
DDR	SSE	116.81	5.84	122.65	1/4 Electricity	Utilities/Amenities x
D/Card	GiffGaff	8.33	1.67	10.00	Clerks Phone	Utilities/Amenities x
D/Card	Microsoft	39.00	7.80	46.80	On line Service	IT/Website x
D/Card	Microsoft	20.60	4.12	24.72	On line Service	IT/Website x
D/Card	Adobe Acrobat	16.64	3.33	19.97	On line Service	IT/Website x
D/Card	Adobe Acrobat	16.64	3.33	19.97	On line Service	IT/Website x
						x
	TOTAL	13405.57	1059.15	14464.72		

**RECEIPTS**

23.8.23	Mrs Lek	25.00		25.00	Food Truck	Other Receipts
1.9.23	Scotties Hot Scotch	20.00		20.00	Food Truck	Other Receipts
	BHVHMC	543.60		543.60	Loan Repayment	Loan Repayment
4.9.23	Virgin Media	0.38		0.38	Cash Back	Bank Interest
	Payee	15.00		15.00	Garage Rent	Garage Rent
5.9.23	Buffalo Joes	20.00		20.00	Food Truck	Other Receipts
14.9.23	Reggae Kitchens	20.00		20.00	Food Truck	Other Receipts
21.9.23	S.C.D.C	82500.00		82500.00	1/2 Precept	Precept
	TOTAL	83143.98	0.00	83143.98		

**Bank Reconciliation as at 21st September 2023**

Balance as per Bank Statement 160099.59

## Unpresented cheques

July	HMR&C	839.12		
Sept	Balfour Beatty	359.98		
	G. H. Bullard & Assoc	4380.48		
	Canalbs	71.25		
	Chubb Fire & Security	70.92		
	Cottenham Computers	139.14		
	K & M Lighting	7.56		
	PKF Littlejohn	756.00		
	MW Property Services	1010.76		
	Redshoes Accounting	94.50		
	S.C.D.C	45.00		
	Sharprint	70.66		
	Tracey Swanson	30.00		
	Vision ICT	300.00		
	Admin Salaries/Pension	2902.36		
	HMR&C	524.13	11601.86	

Balance as per accounts 148497.73